

Architectural Review Request Form

Woodbine Springs Plantation Homeowners Association

Lot Owner Name:

Address:

Email:

Phone Number:

Type of Modification Being Requested:

Narrative/Description of modification:

Start Date:

Completion Date:

Are you using a Contractor? Yes No

Contractor Name:

Contractor Address:

Phone Number:

Contractor Email:

Contractor License Number:

I am requesting permission from the Woodbine Springs Plantation Architectural Review Committee (ARC) to make modifications to my property. I understand that permits may be necessary for certain modifications. I understand that I should not build on or modify my lot in such a way as to encroach on easements, set back lines, or another's property, no matter how slight. I understand that ARC approval of my modification does not mean that the ARC approves any encroachments or violations. Therefore, upon approval of my request for this modification, I will assume all liability for any damaged suffered or incurred as a result of this modification. I also agree to obtain any all permits that may be required by any and all municipal, county, or state governments for this modification. I also agree to ensure full compliance with the covenants and by-laws of Woodbine Springs Plantation. I further agree to an inspection by the ARC, if the ARC deems necessary, before, during or after modification to ensure compliance with the covenants and restrictions. All construction must commence within 120 days of this approval letter, if construction has not commenced within the 120 days such approval shall be deemed withdrawn. Once construction is commenced, all work shall be completed within 180 days of commencement unless otherwise approved by the ARC.

Submissions should include a detailed sketch with all dimensions and distances noted; an enlargement of the related portion of your survey with sketched and dimensions and distances noted; detailed information or pictures explaining the materials and colors to be utilized and any other information that might be pertinent. By signature below I understand that all lots in the subdivision have certain easements for utilities, drainage, or other purposes that may adjoin or may be present on my property and that building set back lines may apply.

Signature:

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Woodbine Springs Plantation Homeowners Association

FOR ARC USE ONLY

Date Received:

30 DAY DEADLINE DATE:

Date of Review:

Approved Denied Returned

Conditions/Restrictions/Comments:

ARC Signatures:

Date Response Returned:

Returned via: E-mail Mail Other

Response Returned By: