

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION DIVISION OF FLORIDA CONDOMINIUMS,
TIMESHARES, AND MOBILE HOMES

Homeowner's Association Board Member Certification Form*

I, _____, certify that I have read the (Print name of board member) Association's declaration of condominium, articles of incorporation, bylaws, and current written policies and will work to uphold such documents and policies to the best of my ability and that I will faithfully discharge my fiduciary responsibility to the association's members.

(Print full legal name of association)

Print: _____

Signed: _____ Date: _____

(Signature of Board member)

Submit this form to the association within 90 days after being elected or appointed to the board, attesting to the above, or a director may submit a certificate of satisfactory completion of the educational curriculum administered by a division-approved condominium education provider.

*A board member certification form or a certificate of satisfactory completion of a Division Approved Educational Curriculum is required by Section 720.3033(1)(a) & (b), of Chapter 720, Florida Statutes.

720.3033 Officers and directors. –

(1)(a) Within 90 days after being elected or appointed to the board, each director shall certify in writing to the secretary of the association that he or she has read the association's declaration of covenants, articles of incorporation, bylaws, and current written rules and policies; that he or she will work to uphold such documents and policies to the best of his or her ability; and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members. Within 90 days after being elected or appointed to the board, in lieu of such written certification, the newly elected or appointed director may submit a certificate of having satisfactorily completed the educational curriculum administered by a division-approved education provider within 1 year before or 90 days after the date of election or appointment.

(b) The written certification or educational certificate is valid for the uninterrupted tenure of the director on the board. A director who does not timely file the written certification or educational certificate shall be suspended from the board until he or she complies with the requirement. The board may temporarily fill the vacancy during the period of suspension.