

**BISCAYNE POINTE HOMEOWNERS ASSOCIATION OF SANTA ROSA COUNTY, INC.
ARCHITECTURAL REVIEW COMMITTEE
APPROVAL APPLICATION COVER SHEET**

Date: _____ **LOT #:** _____
From: _____
Address: _____
Telephone Number: _____ **Home:** () _____ **Office:** () _____
Architect, Contractor (if applicable): _____
Address: _____
Telephone Number for above: () _____
Proposed Start Date: _____ **Completion Date:** _____

I, as the requesting homeowner understand and agree:

1. No work pertaining to this request shall commence until I have received written approval of the ARC.
2. All improvements approved by the ARC must be completed within ninety (90) days after approval. Failure to complete the work within the prescribed period of time will cause the approval to be rescinded and resubmission will be required. Extenuating circumstances should be brought to the attention of the ARC.
3. That the "Conditions of Approval" Section of the Architectural Standards shall apply to any approval and the conditions must be met prior to commencing work.
4. That I will be aware of the following items:
 - Neighboring homeowners affected by the improvements (those on either side, in back of, in front of or opposite to you) MUST be advised of ALL proposed work.
 - Should any homeowner disapprove, they may so indicate on this form or may send a written communication to the ARC chairman.
 - An impacted homeowner does not have veto power over the proposed project, rather their concerns are a factor to be considered by the ARC.
 - Signatures of vacant lot owners are not required.
 - THE PRINTED NAME AND SIGNATURE MUST BE ON THIS FORM IN THE INDICATED SPACES BELOW.

Signature of Owner (s)		Date	
(Right Side)Neighbor's Name & Address	<input type="checkbox"/>	<input type="checkbox"/>	Signature
(Left Side)Neighbor's Name & Address	YES	NO	Signature
(Rear Side)Neighbor's Name & Address	<input type="checkbox"/>	<input type="checkbox"/>	Signature
(Front Side)Neighbor's Name & Address	YES	NO	Signature

RESULTS OF ARC REVIEW OF APPLICATION

ARC Members in attendance: 1. _____ 2. _____
 3. _____ 4. _____ 5. _____

Application is:

- () Approved as presented - see attached letter from ARC
- () Conditions of Approval - see attached letter from ARC
- () Disapproval and returned to owner with attached Reasons - see attached letter

(FOR ACTION PROPERTY & ARC USE ONLY)

ARC Date Received: _____ **By Whom:** _____ **Approval/Disapproval to Applicant -**
Date: _____ **By Whom:** _____
Delivered via: _____