



## Architectural Improvement Request

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of owners, planning improvements, material lawn changes, or changes to their deeded property (ies), to submit a HOME IMPROVEMENT REQUEST. This request is reviewed by the Association's Architectural Review Committee to ensure compliance with the Declaration of Covenants, Conditions, and Restrictions. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove improvement and/or change from the property. Please note: the Architectural Review Committee reserves the right to request additional documentation on any proposed improvement.

Please fill out the entire form (Print Only):

Date: \_\_\_\_\_

Homeowner's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

### NOTICE:

Cove Gardens Homeowners Association will not be held responsible for ensuring that all is in compliance with restrictions regarding utility easements, building setbacks, building codes, and other restrictions imposed by local, or state governing bodies or companies.

1. Brief description of change or improvement.
2. The actual work for the change or improvement will be performed by whom?
3. The change or improvement will be located where?

|   |                                     |                                |
|---|-------------------------------------|--------------------------------|
| <input type="checkbox"/> Front of the House | <input type="checkbox"/> Front Yard | <input type="checkbox"/> Roof  |
| <input type="checkbox"/> Side of the House  | <input type="checkbox"/> Side Yard  | <input type="checkbox"/> Brick |
| <input type="checkbox"/> Back of the House  | <input type="checkbox"/> Back Yard  | <input type="checkbox"/> Patio |
| <input type="checkbox"/> Siding             | <input type="checkbox"/> Other      |                                |
4. Attach a copy of your permits.
5. Attach color samples.

Please fill this form out and return it, via e-mail, to: [covegardenshoa@yahoo.com](mailto:covegardenshoa@yahoo.com)